

MEETING OF THE LOUISVILLE TOWN BOARD
FEBRUARY 14, 2018, 6:30PM
LOUISVILLE MUNICIPAL BUILDING

BOARD MEMBERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
SHAWN THOMPSON, COUNCILMAN
PATRICK CARROLL, COUNCILMAN
BOARD MEMBER ABSENT: DAVID MOULTON, COUNCILMAN
HIGHWAY SUPERINTENDENT ABSENT: VERN FENLONG

Supervisor Legault called the meeting to order at 6:33pm.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to enter into executive session at 6:34pm to discuss contracts.

Moved by Councilwoman Schneider, seconded by Councilman Carroll and duly carried to reenter the regular meeting at 6:54pm.

No action was taken in executive session.

Supervisor Legault called for a moment of silence for Planning Board member Tom Geagan who passed away.

Moved by Councilwoman Schneider, seconded by Councilman Carroll and duly carried to accept the January 10, 2018 Organizational and Regular minutes with the following corrections:

-add Appoint Larry Legault as the NYPA Coordinator

- Appoint Gail Schneider as Emergency Coordinator

That Lisa Orosz has been appointed as the Deputy Town Clerk for the year by Town Clerk Cameron and will be paid at a salary of \$0.00

Appoint Lisa Orosz as Clerk for the Code Officer, Planning Board and Board of Appeals

That Joanne Cameron has been appointed as Deputy Tax Collector by Tax Collector Orosz for the year and will be paid at a salary of \$0.00

That Michele Stone has been appointed as the Second Deputy Tax Collector by Deputy Tax Collector Cameron for the year and will be paid a salary of \$0.00

That Joanne Cameron be appointed as Supervisor's Administrative Assistant, Deputy Water Clerk, Deputy Clerk for the Code Enforcement, Board of Appeals, and Planning Board at a rate of \$14.65 per hour for the year

That Michele Stone has been appointed as Deputy Justice Clerk by Justice LeCuyer and Justice Gettmann for the year and will be paid at a salary to be determined by the Justice Court- that is part of the Court Clerk salary of \$13,685.00 for the year

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That Winter Recreation Employees (part-time help at the Community Center during the ice season) be paid \$11.50 per hour for the year

That Ken Pike has been appointed Deputy Highway Superintendent by Highway Superintendent Fenlong and will be paid at a salary of \$600.00 for the year.

That Wilfredo Perez (Java Veterinary Clinic) be appointed as Town Veterinarian for the year

That employees' expense reports be turned in to the Town Clerk by the first of the month for payment at the upcoming Board meeting

Appoint Town Clerk Cameron as the Records Access Officer for the year 2018

That Clerk Cameron be appointed as the records keeper and the keeper of the Town seal for the year 2018

Moved by Councilman Carroll, seconded by Councilwoman Schneider and duly carried to accept the January 31, 2018 special meeting minutes with the following two spelling/grammar corrections: Carl Grant Property on Patterson Road: We have an issue with a lateral that was installed in the wrong property. The two properties were owned by one person and concerning the Daggett property- They sent a letter requesting that the charges be reviewed for this property because it is not habitable

Village of Waddington Mayor Janet Otto-Cassada addressed the Town Board concerning the Bass Masters Tournament. She is following up to see if the Town of Louisville can help with the expenses. After some discussion, the following motion was made: Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to provide the tents that are needed for the tournament from Hurlbut Tent Rental and to send the summer park employees to work the weekend at whatever the Village of Waddington needs them for. Mayor Otto-Cassada expects that two tents will be required and will send Supervisor Legault a list with sizes.

Also the Waddington air boat has been fixed and is back in service.

County Legislator Lisa Bell attended the meeting and had nothing to report.

Report from Recreation and Maintenance Supervisor LaValley: The new skate sharpener is up and running.

There will be snowmobile drag races, organized by the NNY Snowmobile Association, at Whalen Park on February 18, March 3 and March 4 at 11:00am. The pavilion will be open for the weekend. The walking trail is plowed and is being used.

The LVFD will hold an ice fishing derby on February 24th and the Louisville Lion's Club may hold a boxing match at the Community Center on May 26th.

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The NNY Lawnmower Association would like to hold the races at the Community Center again this year but would like to move the placement of the track which Mr. LaValley stated is not a problem.

Councilwoman Schneider would like an accounting of the cost of sending our summer help to the Bassmasters.

PUBLIC COMMENT

Fred Foster addressed the Board with a complaint against his neighbor. He wants a written decision in 10 days – which he stated is the procedure according to our law. Supervisor Legault will meet with the Code Officer McManaman.

Gennard Defiore questioned why the emergency access road to Wilson Hill is not open at all times. The Board explained it is because the NYSDEC will not allow it.

Members of the LVFD addressed the Board concerning the Massena Rescue Squad and their lack of hazmat training. Pete Roberts told the Board that he has spoken to the NYS Labor Board (Elizabeth Gettmann) and was told that the Rescue must be hazmat compliant. As of this night the Pete Roberts will be turning away the Massena Rescue Squad from any accident scene that the LVFD is in charge of. Seaway Valley Ambulance Service has the hazmat certification. Supervisor Legault let the members of the Fire Department know that we have spoken to our Attorney and he is looking into the situation. The Board is very concerned about the situation but stressed there are contracts involved and this must be handled legally.

COMMUNICATIONS AND PETITIONS

SLC Real Property Tax Service, Louisville Tax Collector Lisa Orosz, Pease & Gustafson, LLP, Charter Communications, Enbridge St. Lawrence Gas, NYSDOT, County of Dutchess, Town Clerk Joanne Cameron, winter chill funds, NYPA Emergency payment , NYPA O&M payment, SLC for Recreation payment, 1st qtr. sales tax, Town of Louisville fixed assets, audit report for the Town Clerk, sample survey for the Development of Public Water District #4, Supervisor's Report, Code Enforcement Report and report from Valley Water Solutions

Moved by Councilman Carroll, seconded by Councilman Thompson and duly carried to keep the 2018 Exemptions/Income Ceiling Changes at \$20,000 as recommended by Assessor Michael Pearson.

\$275,365.00 was received from Tax Collector Orosz as per her 2018 warrant on January 15th.

\$65,443.76 was received from Tax Collector Orosz on Jan 15th for the relevy of water charges. The Norfolk portion is usually received the end of February.

\$22,791.00 was received from Pease and Gustafson, LLP as the net proceeds for the sale of lot #7 to Ellie Weinrich. \$5.00 was received in a separate check this week for an error during the closing. The Board would like the resolution to sell Ms. Weinrich the property reviewed, she was to pay all closing costs.

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The draft franchise agreement was received from Charter Communications . Supervisor Legault will forward the agreement to the Town Attorney for review and recommendations.

Clerk Cameron spoke to SLIC concerning service on SH 37 near the Brannen and LaShomb properties. SLIC stated that all of NYS will be getting high speed service through grants awarded by NYS. The service will be provided by SLIC or Verizon.

Enbridge St. Lawrence Gas sent an updated Emergency Personnel list for 2018.

NYS DOT is soliciting candidate projects for funding under the BRIDGE NY program. Supervisor Legault will speak to the SLC Highway Department and Councilman Carroll will speak to Highway Superintendent Fenlong about possible Louisville projects.

The County of Dutchess is requesting all municipalities to pass the "ThinkDIFFERENTLY" resolution. Councilwoman Schneider stated that we already follow this idea and made the motion which was seconded by Councilman Thompson and duly carried. Resolution calling on the Town of Louisville, Residents and Business Owners to Adopt the "ThinkDIFFERENTLY" Initiative to Assist Individuals with Special Needs and Their Families:

Whereas, the Think Differently initiative is about promoting awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs; and

Whereas, our state and communities are stronger because of our diversity and differences; and

Whereas, according to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

Whereas, for some people with special needs, the very things that make them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

Whereas, it is important to promote and provide guidance to those with special needs on how to access publically supported services available to them in the community; and

Whereas, it is important to encourage and educate the community and businesses on ways to make facilities an series more accessible and on how to train staff to welcome and support special needs customers and co-workers; and

Whereas, the goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community everts that expand family friendly opportunities for people with special needs and their families; and

Whereas, adopting the "ThinkDIFFERENTLY" initiative is an important statement that our Town, business owners and residents can make to show their support for the differently-abled children and adults with special needs, and their families.

Now therefore, be it resolved, that the Town of Louisville residents and business owners to adopt to the "ThinkDIFFERENTLY" initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum and with special needs.

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SLC Emergency Coordinator Mike LeCuyer's has given security upgrade suggestions for the municipal building: add a telephone line in the vault, add a door closure and replace the glass on the office door, purchase as least two more panic buttons for the office area and court room office and make sure they ring to the proper telephone #, add more cameras, secure the front desk area. Moved by Supervisor Legault, seconded by Councilman Carroll and duly carried to add a telephone line in the vault, add a door closure and replace the glass on the office door, purchase panic buttons from ADR Services not to exceed \$850.00 and add cameras throughout the office area not to exceed \$200.00.

Steve Boutot would like the Town to look into a street light at the corner of Johnson and Allen. There is no lighting district in the area. Highway Superintendent Fenlong does not deem this as a dangerous area for town wide coverage. After discussion with the Board, Clerk Cameron will notify Mr. Boutot that he and the neighbors can have a light installed themselves. It does not have to be a Town of Louisville light.

Justice LeCuyer would like to have Jeff Reynolds serve as his Constable. Two Constables were appointed in January (Michael Kerr and Jeff Laba), the Board wondered why three are needed when only two are budgeted.

Moved by Councilwoman Schneider and seconded by Councilman Thompson to upgrade the cellphone for Dog Warden, Rosanne Bender. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman Carroll- Nay, and Councilman Thompson- Aye. The motion carries. The upgrade from the flip cell phone to the I-phone will allow her to access the internet and respond to our resident's requests more efficiently. The Verizon wireless bill recently was reduced with the elimination of the Assessor charge of \$30.00 per month. This will cover the increase for the Dog Warden's upgrade.

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to declare the following assets as surplus and allow them to be destroyed: H-057-212 Battery Charger purchased in 1992, H-023-3-145 Air compressor purchased in 1960, H-019-2-306 Weed-eater & Sweeper purchased in 2007, W1-064-6-8 submersible pump purchased in 2006 and W1-06406010 submersible pump purchased in 2005.

Dog Warden Bender expressed concern to the Town Clerk that tickets written for unlicensed dogs are not be followed through on by our Town Court. Supervisor Legault will discuss this with the justices.

The Daggett property located on SH 56 has been reviewed by the Town Assessor and Code Enforcement officer for the water department. The classification by the assessor is not going to change- although the assessment value may. This does not help the property owner for edu charges. Supervisor Legault is in agreement with the property owner- this property will need a lot of time and money before it is livable. There will be another water law meeting on February 28th with the Town Attorney, and it will be reviewed then.

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\$4,327.45 was received from the Winter Chill/SL River Walleye Association and deposited back into the Summer Bash account. They contributed \$5,000.00 to the Winter Chill when it was started a few years ago.

\$2,932.00 was received from NYPA as the Emergency Services Agreement. A copy of the signed agreement will be forwarded to the board members.

\$105,183.00 was received from NYPA for the 2018 as per the Operation and Maintenance Agreement for 2018.

\$1,170.00 was received from the SLC Treasurer as the 2017 Recreation YDP.

\$133,857.24 was received from the SLC Treasurer for the 1st quarter 2018 sales tax.

The 2017 statement of Assets for the Town was reviewed. The total assets of the town are \$35,338,281.66 as of 12/31/2017.

The Town Clerk audit performed by Councilman Moulton was tabled until he is in attendance to answer questions.

Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to move forward with the two surveys for water district #4 properties. One survey is for USDA funding and the other is for overall water quality and response to having the district in the area. Both surveys will be mailed in one envelope and returned to the RCAP Solutions staff to be kept confidential. Clerk Cameron will contact the newspaper regarding the mailing of the questionnaires. The public notice will also be added to the Town website.

OLD BUSINESS:

RVRDA did not have a meeting this month.

RVRDA grant reimbursement for the lift at the Community Center will be completed after the finish work is complete.

The handicap accessible docks will be delivered in April.

The Grasse River Blueway Corridor Committee is moving forward . There is a draft map for signage that may be installed and the Committee is currently working on a standard sign- public access and businesses. Supervisor Legault continues to attend these meetings but would like someone to help with researching our area for where signs should be located.

Concerning the sale of surplus land: There has been no paperwork received at the office concerning the SH 131 purchase offer that expires in March.

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Councilwoman Schneider will research having Clarkson University/ Shipley conduct a market study for the Town of Louisville.

NEW BUSINESS:

There is a vacancy on the Louisville Planning Board.

Moved by Councilman Carroll, seconded by Councilman Thompson and duly carried to appoint Lisa Bell to the Assessment and Review Board for a 5 year term (10/1/2017 – 9/30/2022).

Moved by Councilman Thompson, seconded by Supervisor Legault and duly carried to pass the following resolution to support the Canton-Potsdam Route 11 bypass.

WHEREAS, job creation and economic development are the most pressing issues facing the North Country and, more specifically, St. Lawrence County, and
WHEREAS, traffic congestion in and around the villages of Canton and Potsdam deters commerce, impedes traffic flow and creates safety concerns, and
WHEREAS, state transportation planners have been discussing the development of a stand-alone, four-lane bypass of the villages of Canton and Potsdam since the 1960's for the purpose of expanding commerce, creating new trade opportunities and alleviating traffic congestion, and
WHEREAS, during his 2015 State of the State address, Governor Andrew M. Cuomo called for the appropriation of \$2.5M, which was ultimately authorized, to identify transportation deficiencies and propose bypass alternatives for the Canton and Potsdam US 11 corridor, and
WHEREAS, the New York State Department of Transportation (NYSDOT) hired an engineering consultant, Henningson, Durham, Richardson, Inc. (HDR), to perform this analysis, and
WHEREAS, the NYSDOT further empaneled a Stakeholder Advisory Group of local stakeholders, experts and advocates to provide HDR with local expertise and guidance, and
WHEREAS, HDR presented several bypass alternatives to the Stakeholder Advisory Group in 2017 and requested their analysis as to which alternatives were the most purposeful, and
WHEREAS, the Stakeholder Advisory Group near-unanimously identified the northernmost bypass alternatives as being the most purposeful and most cost-effective, and
WHEREAS, this combined northerly bypass alternative would effectively divert problematic truck traffic out of the village retail districts, create the potential for increased economic activity and ultimately serve as a potential starting point for the long-discussed Interstate 98 project.
NOW THEREFORE BE IT RESOLVED that the Town of Louisville calls upon Governor Andrew M. Cuomo to add the Canton-Potsdam northerly bypass alternatives to the New York State Transportation Improvement Plan as a collective priority project and direct the New York State Department of Transportation to begin construction on the project as soon as reasonably possible.
BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Governor Andrew M. Cuomo, Senator Joseph A. Griffo, Assemblywoman Addie Jenne, the NYSDOT Region 7 Office and the Northern Corridor Transportation Group.

Moved by Councilman Carroll, seconded by Councilwoman Schneider and duly carried to allow Supervisor Legault to submit the RVRDA grant for funding for the installation of the electric sign in front of the municipal building. The grant application fee is \$100.00

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Moved by Councilwoman Schneider, seconded by Councilman Carroll and duly carried to request the SLC Highway Department for paving and line painting for work to be completed in 2018.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to allow Highway Superintendent Fenlong to temporarily close the Town of Louisville Roads to vehicles over 4 tons per axle when he deems necessary.

REPORT FROM COUNCILMEMBERS:

Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to opt out of the paid family leave act until further notice.

Councilwoman Schneider continues to question Arconic about the docks on SH 37. Apparently permits had to be reissued thru NYSDOT.

There is a dip on Willard Road that should have reflectors on it.

Councilman Thompson reported that the reduced speed zone on the Willard has helped.

Councilman Thompson remarked that the Court Clerk is very isolated in the back office and is concerned about safety. Supervisor Legault will speak to them about possible updates to the offices.

REPORT FROM TOWN CLERK:

A request for a water credit was received by Ruby Brais. Her property located at 135 Kingsley Road used 198,450 gallons between 12/20/17 and 1/30/18. Moved by Supervisor Legault, seconded by Councilwoman Schneider and duly carried to credit Ruby Brais \$251.72. Water credits are given on a case by case basis and are figured at one half of the excess usage for the Operation and Maintenance charge.

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to increase the cash drawer for the Tax Collector from \$100.00 to \$200.00.

According to Assessor Pearson, Louisville Local Law 1-2008 Cold War Exemption will need to be modified if the veterans are to be eligible after March 1, 2019. Clerk Cameron will check with the Town Attorney to clarify if the law can be amended or must be rewritten.

Clerk Stone reported that the mortgage tax for 2017 total was \$34,404.17 and we budgeted \$25,000.00

Moved by Councilwoman Schneider, seconded by Councilman Thompson and duly carried to set the standard workday for the Deputy Court Clerk at 6 hours.

Merkeley Brothers estimate to move the heat manifold in the front office to the interior wall is \$1,970.00. The Board decided to have Brooks Washburn review the windows and insulation of the building and Aspelund Heating & Plumbing to inspect the heating system.

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The Town Clerk report for January in the amount of \$393.00 was reviewed.

Justice Gettmann January report in the amount of \$2,430.00 was audited.

General Vouchers #43R-80R in the amount of \$112,041.11 and 81R \$100.00 for Tax Collector increase to change box, Highway Vouchers #16F-29F (void #15F) in the amount of \$172,700.42, Water Vouchers #16O-28O in the amount of \$10,968.06, Capital Vouchers #6E-7E in the amount of \$51.62 were reviewed and ordered paid.

PUBLIC COMMENT:

Mr. Defiore addressed the Board asking for a reevaluation of the Town to help spur new construction.

Moved by Councilman Thompson, seconded by Councilwoman Schneider and duly carried to adjourn the meeting at 9:58pm.

Respectfully submitted,

Joanne Cameron
Town Clerk