

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
MARCH 8, 2017; 6:30PM

BOARD MEMBERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
PATRICK CARROLL, COUNCILMAN
DAN O'KEEFE, COUNCILMAN
DAVID MOULTON, COUNCILMAN

HIGHWAY SUPERINTENDENT ABSENT: VERN FENLONG

Supervisor Legault called the meeting to order at 6:30pm.

A moment of silence was observed for Howard Smith.

Moved by Councilwoman Schneider, seconded by Councilman Moulton and duly carried to accept the February 8, 2017 regular meeting minutes.

Sandy Robinson attended the meeting to discuss the future of the Summer Recreation Program. Judy Porter is retiring. Sandy would like to see more use of the hiking trails. Clerk Cameron will research the job description and advertise for another bus driver. The Summer Recreation Counselor positions will also be advertised.

REPORT FROM COUNTY LEGISLATOR LISA BELL

Legislator Bell is part of the group Move Massena Forward and she asked the Board questions concerning the possible Louisville campground project.

PUBLIC COMMENT

COMMUNICATIONS AND PETITIONS: BGR Power Inc., NYS Ag and Markets, Seaway Valley Senior Citizens, SLC Treasurer's Dept., SLC Dept. of Highways, Town of Norfolk, NYSDOT, SLC Treasurer, NYS Real Property Tax Services, SLC Planning Department, 1st Quarter Sales Tax, January NYS Plowing, Property Tax trial balance, Lisa Orosz- Tax Collector, Louisville Emergency Operation Plan, Supervisor Report, Code Enforcement report, Valley Water Solutions, NYPA Emergency Services Agreement, purchase offer from Ellie Weinrich

The BGR Power Inc. service contract for the generator at the Water Treatment Plant was discussed. The limited service call contract cost is \$300.00 per year and the complete service call contract is \$450.00 per year. The generator should be fine for this year. Councilman Moulton would like the automatic renewal removed from the contract. Also Clerk Cameron should look to have that the automatic renewal removed from the municipal building generator service contract as well. Moved by Councilman Moulton, seconded by Councilwoman Schneider and duly carried to sign the contract with BGR Power Inc., in the amount of \$450.00 with the automatic renewal clause voided.

NYS Agriculture and Markets sent a letter to municipalities that make sure that the Clerk's are submitting the dog fee monies in a timely fashion.

Moved by Supervisor Legault, seconded by Councilman Moulton and duly carried to pay the Seaway Valley Senior Citizens' Group \$850.00 as per the 2017 budget. Clerk Cameron will contact the director to see how many Louisville residents are in the program.

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The St. Lawrence County Treasurer's Department sent a letter concerning Community College Chargebacks for the 2016 calendar year. The Clerk will verify the addresses and report to the SLC Treasurer's Department.

\$5,899.19 was received from the Norfolk Tax Collector for the Water District #3 relevy.

Moved by Councilwoman Schneider, seconded by Councilman Moulton to pass the following resolution for NYSDOT allowing us to use their equipment if there is an emergency over \$10,000.00 and the governor does not declare an emergency. The agreement is as follows:

SHARED SERVICES AGREEMENT between NYSDOT, hereinafter referred to as "State" or "NYSDOT" and the Town of Louisville, New York, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings, by maximizing the effective utilization of both parties' resources. The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared for any undeclared Emergency Events. Costs to be determined at a later date. The total amount of the agreement shall not exceed ten thousand dollars (\$10,00000).
2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters; including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to indemnify the State for any and all claims., arising out: of the Municipality's acts or omissions under this Agreement. The State agrees to indemnify the Municipality for any and all claims arising out of the State's acts or omissions under this Agreement.
5. The term of this Agreement shall be for four (4) years. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either Party may revoke this Agreement, with or without cause, by providing sixty (.60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

The SLC Treasurer reported that the Worker's Compensation net liability as of 12/31/16 was \$548,223.09. Supervisor Legault will contact SLC Treasurer Renee Cole for an explanation as to why it increased dramatically from 2015.

The Notice of Tentative Special Franchise Full Value from the NYS Department of Taxation and Finance Real Property Tax Service for the 2017 roll is \$1,453,075.

The 2017 SLC Planning Board newsletter was reviewed. Clerk Cameron is now a member of the SLC Planning Board.

1st Quarter sales tax in the amount of \$124,013.06 was received and deposited.

One half of the SLC Winter Maintenance payment for plowing in the amount of \$60,161.23 was received and deposited.

REPORT BY RECREATION AND MAINTENACE SUPERVISOR LAVALLEY:

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The Winter Chill events were cancelled and Majestic Fireworks and the Louisville Summer Bash were reimbursed for money spent.

David Jay from the NNY Lawnmower Association and Mr. LaValley spoke about the installation of a clay track at the Community Center. The Association can only guarantee two events in Louisville this year but will try for the national event for next year. The cost of clay for the track will be about \$3,500.00 and a wooden fence will need to be built to stop tractors from breaking through the barriers and into the stands. The track could also be utilized for snowmobiles and tractor pulls with a few additions. The track will be 260 X 150 with a 30 foot wide surface. Moved by Councilman Moulton, seconded by Councilwoman Schneider to install the clay track and spend no more than \$5,000.00 in doing so. The Community groups using the track will pay the Town back for the investment over a 5 year period. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman Moulton- Aye, Councilman Carroll- Nay, and Councilman O'Keefe - Aye.

Mr. LaValley will check with SLC Emergency Director LeCuyer's concerning the laws and regulation for the AED defibulator. The company that we purchased the units from will maintain all of the State requirements for \$396.00/year/unit.

The Artificial ice season will end on March 20th. However there is a hockey tournament scheduled for the 25th and 26th that will more than pay for the extension of the season.

A temporary arena employee is not needed to finish out the ice season. We had received two applications.

The Highway Department has started assembling the new playground equipment.

The Tax Collector trial balance as of 3/1/2017 showed a 70% collection rate equaling \$1,669,890.35 and \$498,828.82 still outstanding. Tax Collector Orosz also reported to the Board that there is a change in the NYS Budget that will allow tax payers to make partial payments on their taxes. It should be passed in the month of March. She is urging the Town Board to accept and opt in with a resolution after the NYS budget passes.

Councilwoman Schneider held a meeting to review the Emergency Operation Plan with the LVFD and the Town Clerk. The plan was reviewed and will be modified and brought back to the board at a later date.

When reviewing the Valley Water Solutions report for the month- the Board discussed the leak at the Kingsley Road tower and the lack of heat. Supervisor Legault will contact Electrician Al Miller replace the heater in tower #1 and tower #2. Also Supervisor Legault will contact Steve Siddon to have the valve immediately repaired at Tower #1. Supervisor Legault and Councilwoman Schneider visited each water tower over the last month to try to determine the variances in electricity usage. There were various issues found. Councilwoman Schneider feels that John Beattie should be given the responsibility to check each tower on a weekly basis, that thermometers be added to all the water tower buildings, that extra space heaters be removed from all water tower buildings, and that all leaks be repaired immediately at water tower #1.

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The Emergency Services Agreement between NYPA and the Louisville Fire Department was reviewed. Supervisor Legault will send it to Town Attorney Gustafson for review. The Board is wondering what other entities are receiving for money- it seems to be a small amount of money for the details that have to be covered, why the agreement involves the Town but does not list them in the agreement and if LVFD should be described as a district. Also the addresses are incorrect.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept a purchase offer from Ellie Weinrich for lot #7 in the amount of \$26,000.00. The vote was as follows: Supervisor Legault- Abstain, Councilwoman Schneider- Aye, Councilman Moulton- Aye, Councilman Carroll- Aye, and Councilman O'Keefe- Aye. Clerk Cameron will forward the paperwork to Town Attorney Eric Gustafson.

OLD BUSINESS:

RVRDA will meet on March 14, 2017 at 6:00pm at the Louisville Town Office.

Moved by Councilwoman Schneider, seconded by Councilman Moulton and duly carried to permit \$100.00 to be submitted with the RVRDA Grant Application that Supervisor Legault is writing for the Community Center lift. Also Councilman O'Keefe has written two grant applications - Walmart \$2,500.00 and Home Depot \$5,000.00.

Supervisor Legault continues to work with Mark Slade concerning NYPA outstanding invoices.

Supervisor Legault will be meeting with the Wilson Hill Association maybe next week concerning the bulletin board.

The Town electronic sign will be put on hold for a few months. The Town was short about \$30,000.00 at the beginning of the year- so even though it is in the budget, they are choosing to put the project on hold.

There will be a jamboree held for Bruce Ladison on March 12, 2017 at noon at the Louisville Fire Station.

The Summer Bash committee will meet on March 14, 2017 at 6:00pm at the Louisville Town Office.

NEW BUSINESS:

An advertisement will be placed in the newspaper for a laborer. This will be a replacement for Matt Molnar. The advertisement should state that applications will be accepted until April 3rd

Supervisor Legault would like the Town museum building repairs from the 2014 water break to be finished by Danny Roads. We received a check from the insurance company for about \$1,500.00 two years ago and the sheetrock was completed but no finish work. The wanes coating needs to be added and the carpet cleaned. Moved by Councilman Moulton, seconded by Councilwoman Schneider to allow Danny Roades to proceed with the repairs at the museum building as long as they do not exceed the amount received from the insurance claim.

The Spring Clean -up will be May 17, 18, 19 and 20, 2017 from 7:00am until 5:00pm.

REPORT FROM COUNCILMEMBERS:

REPORT FROM TOWN CLERK:

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Moved by Councilman Carroll, seconded by Councilwoman Schneider and duly carried to charge \$2.00 as the second notice fee for the 2016 Town and County Property Taxes.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to purchase a HON legal sized file cabinet for the Code Office from WB Mason at a delivered price of \$349.99.

Tom Gramuglia (owner of the Louisville School property) visited the Town Office with a potential business opportunity partner. A letter showing Town Board support will be sent to Mr. Gramuglia.

The Highway Retirement Reserve and the Water District #3 Reserve bank accounts will be converted to interest bearing savings accounts. They were originally set up as checking accounts.

Councilman Carroll would like to audit the Town Supervisor books on March 15th.

An advertisement will be placed for a bus driver for the summer recreation program. Clerk Cameron will contact the Massena Bus Garage for requirements for driving a Massena bus.

The February 2017 Town Clerk report in the amount of \$560.30 was reviewed.

The Town Clerk will be on vacation for two weeks beginning March 27th.

Justice LeCuyer's January financial review and February Justice report in the amount of \$2,883.00 was audited.

PUBLIC COMMENT

General vouchers #73X-106X in the amount of \$21,481.20, Highway vouchers #40V-58V in the amount of \$69,830.54, Water vouchers #33WD-43WD in the amount of \$10,809.71, Summer Bash voucher #2S in the amount of \$72.00 and Capital voucher #3M in the amount of \$67.78 were reviewed and ordered paid.

Moved by Councilman Carroll, seconded by Councilman O'Keefe and duly carried to adjourn the meeting at 9:10pm.

Respectfully submitted,

Joanne Cameron
Town Clerk