

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 13, 2017; 6:30PM

BOARD MEMBERS PRESENT: LARRY LEGAULT, SUPERVISOR
GAIL SCHNEIDER, COUNCILWOMAN
DAVID MOULTON, COUNCILMAN (arrived 6:40pm)
DAN O'KEEFE, COUNCILMAN

BOARD MEMBER ABSENT: PATRICK CARROLL, COUNCILMAN

HIGHWAY SUPERINTENDENT PRESENT: VERN FENLONG

Supervisor Legault called the meeting to order at 6:35pm.

Moved by Councilman Carroll, seconded by Councilwoman Schneider and duly carried to accept the August 9, 2017 regular meeting minutes with the correction to the drop off point for the fall clean-up. It should read: The drop off point for the fall clean-up will remain the Louisville Municipal Building on SH 37.

SLC Legislator Lisa Bell attended the meeting and had nothing new to report

REPORT FROM SUPERVISOR OF RECREATION AND MAINTENANCE DEWEY LAVALLEY:

The Community Center has one event left- ComicCon and then minor repairs to complete. Supervisor Legault will layout the lift project this weekend.

Supervisor Legault discussed opening the ice season early due to the fact that Louisville Minor Hockey rents a lot of ice out of town during this period and Supervisor of R&M LaValley agreed that there is rental potential enough to pay for the extra cost. The power upgrade charge starts on September 20th. The hydrants could be flushed a week earlier to accommodate the new schedule. The Board decided to leave the date as October 8th. Councilwoman Schneider asked that Mr. LaValley keep track of what could have been and maybe next year they can revisit the decision.

The employee evaluation forms have been completed for the summer help and Eric LaVac.

Councilman O'Keefe completed the audit report for 2016 for the Community Center and commented that the cash handling system policy is not being followed. The Councilman thinks that it would be better if someone else counted the money besides Mr. LaValley and Supervisor Legault. The Board discussed the situation and the policy. Supervisor of Recreation and Maintenance LaValley will send a copy of the ice usage log for Supervisor Legault to reconcile.

REPORT FOR HIGHWAY SUPERINTENDENT FENLONG:

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to hold trash clean-up will be held September 29 and 30th from 7am until 5pm. In the future the Town Board will discuss the dates earlier to help the residents plan.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe to purchase a 2016 International 7600 SFA 6X4 with plow package for plow truck for \$188,177.00 from Stadium International Trucks as per Onondaga Co. Contract #7823. We will take possession of this fall and pay the manufacturer in January of 2018. The truck will be financed for three years with the first payment due January of 2019. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman Moulton- Abstain and Councilman O'Keefe – Aye. The motion passed.

There will be a hazardous material drop off at the Louisville Municipal building on 9/16 from 9:00am until 1:00pm sponsored by DASNY.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 13, 2017; 6:30PM

The salt price for 2017-2018 will be \$50.04/ton delivered which is almost \$5.00/ton cheaper than last year.

The roof of the water plant will be completed after the paving is done.

PUBLIC COMMENT

Carol and Fred Foster addressed the Board. The Board requires Fred Foster to turn his property complaints into the Town Attorney. The Foster's inquired if Carol Foster could turn a complaint in at the Town office. The Board stated that Carol's complaint also had to be handed into the Town Attorney. They have turned a complaint into the Town Attorney Eric Gustafson and are waiting for a response. The Foster's stated there are too many vehicles on the property as well as too much stuff from camp, and stuff also in the town-right-of-way. Supervisor Legault will contact the Attorney for an update.

COMMUNICATIONS AND PETITIONS: NYS Dept. of Taxation and Finance, Syracuse University, SLC DOH, SLC Self Insurance Plan, decision of the Hearing officer for assessments, NYSDOT, County Administrator Ruth Doyle, Clerk Joanne Cameron, Water Clerk Orosz, NYPA payment, 3rd quarter sales tax, Accessibility Systems, Inc., Assessor Salamon, NYSDEC, fuel system comparison 2015 & 2016, NYS Retirement, 2017 Local Government Conference, Community Center audit report, Supervisor's Report and report from Valley Water Solution

The NYS Department of Taxation and Finance Certification of the final State Equalization Rate for the 2017 Assessment roll will be 89%.

The SLC Self Insurance Plan reported that the Town of Louisville portion for 2018 will be \$28,837.00. The cover letter may have a typo or the rate maybe \$22,837.00 Supervisor Legault is investigating.

Lloyd Layo Jr. petitioned the court concerning his assessment at 204 Beaver Point. The Court ruled in the Louisville Assessors and the Board of Assessment and Review's favor and kept the assessment at \$275,000.00. In the future a copy should be sent to the members of the Assessment and Review Board.

NYSDOT sent a letter to close the case of a request for a speed reduction on CR 40 that the Town of Louisville had submitted. The area is between Louisville and Norfolk, so NYS had requested resolutions from both Towns. Norfolk did not send a resolution so the case was closed. The resident that made the request was informed of the decision.

The meetings concerning shared services are progressing. They are mainly looking at fuel and sharing of court services.

Lisa Bell will discuss with the Board of Assessment and Review who may be interested in Chairing the Board.

Moved by Councilman O'Keefe, seconded by Councilman Moulton and duly carried to give credit to Jeff Horne for a leak at the CR 43 trailer park. Water Laborer John Beattie reported that a bolt rusted off the meter and the water ran at least one day before it was discovered. The bolt is part of the meter which is the Water District's responsibility and Clerk Orosz estimated that 31,680 gallons was wasted. Furthermore the Board would like Mr. Beattie to inspect other meter pits that have standing water to replace the faulty bolts.

\$4,416.48 was received from NYPA for two Burley-Guminiak invoices. The \$800.09 invoice from Layo's and two invoices from Louisville Highway equaling \$712.60 will not be paid. This is considered payment in full.

\$133,608.98 was received for third quarter sales tax. We only need \$114,000.00 to meet the budget totals.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 13, 2017; 6:30PM

Supervisor Legault requested a motion to approve the signing of the Accessibly Systems contract in the amount of \$24,435.00. The project will be paid for with a \$28,000.00 RVRDA grant and \$10,000.00 in kind service. After reviewing the contract, the Board stated that they would like to make sure that the lift is functioning property before the final payment is made to the company. They were concerned with the customer default section of the contract. Moved by Councilwoman Schneider, seconded by Supervisor Legault and duly carried to approve Supervisor Legault to sign a contract with Accessibility Systems, Inc., in the amount of \$24,435.00 for a new lift to be installed at the Louisville Community Center.

Clerk Cameron will advertise for the position of Assessor and Supervisor Legault will reach out to neighboring assessors to see if anyone is interested in filling the two years left on Lorraine Salamon's term.

NYSDEC will host a public information session on habitat management plan for Wilson Hill Wildlife Management Area on 9/26 at 6:00pm at the NYSDEC's St. Lawrence Habitat Project Office located at 1003 CR 39.

The Phoenix card fuel management system was reviewed for the years 2015 and 2016 by the Board. Clerk Cameron and Clerk Stone prepared the report.

NYS Local Retirement System estimate of the December 15, 2017 payment is \$68,832.00. This is about \$780.00 over the 2017 total budgeted amount. The estimate received was \$65,000.00.

NYS Local Retirement estimate for the December 15, 2018 payment is \$71,039.00.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to allow all members of Louisville Boards to attend the Local Government Conference on Tuesday October 10th in Potsdam.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to accept the audit of the Community Center books for 2016 as performed by Councilman O'Keefe.

OLD BUSINESS:

The RVRDA meeting will be on September 19, 2017 at 6:00pm at the Louisville Office.

Final payment requisitions will be sent to RVRDA for the playground equipment grant.

The kayak dock grant paperwork has not been received yet.

A consultant is preparing a report for the Grasse River Blueway Cooridor.

Moved by Councilwoman Schneider, seconded by Councilman Moulton and duly carried to accept a land donation from The LeFeve family on CR 39. The land that backs up to the Community Center ball field.

Changes have been made to the Emergency Services agreement with NYPA by Town Attorney Gustafson. It will now be reviewed by the Board next month.

NEW BUSINESS:

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to set the public hearing for local law #1-2017 to override the tax cap levy for 6:30pm on October 11, 2017.

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 13, 2017; 6:30PM

Councilwoman Schneider, who is the liaison with the LVFD, and Councilman Moulton, who is the liaison with the Massena Rescue Squad, will discuss the rescue squad matter and report back to the Board.

REPORT FROM COUNCILMEMBERS:

Councilwoman Schneider reported that there have been changes made to the ALCOA boat launch project on SH 37 and as of today the new paperwork has been sent to NYSDOT.

Moved by Councilman O'Keefe, seconded by Councilwoman Schneider and duly carried to purchase a plaque for Recreation Director Howard Smith to be attached to a bench placed at the new playground at the Community Center.

Camoin Associates has sent a description of the market analysis for a campground for the Town of Louisville. The Board will review it and discuss the options next month.

Moved by Councilwoman Schneider, seconded by Councilman O'Keefe and duly carried to allow Supervisor Legault to sign the \$50,000.00 grant paperwork when received from DASNY for handicap docks.

REPORT FROM TOWN CLERK:

Clerk Cameron explained that our current credit/ debit card clearing house has disappeared and she is researching other companies and their fees. Moved by Councilman O'Keefe, seconded by Councilwoman Schneider to proceed with a new credit card company and set up with the most affordable for our customers. The vote was as follows: Supervisor Legault- Aye, Councilwoman Schneider- Aye, Councilman Moulton- Abstain, and Councilman O'Keefe- Aye. The motion passed.

August Town Clerk report in the amount of \$2,142.00 was available for review.

Justice LeCuyer's August Justice report in the amount of \$2,057.00 and the monthly financial reviews for April, May, June, July and August were audited.

Justice Gettmann's August Justice report in the amount of \$1174.00 and monthly financial reviews for April, May, June and July were audited.

PUBLIC COMMENT

General vouchers #283X-320X (voucher #283X Louisville Minor Hockey paid was a refund from WB Mason during the month of September \$375.00) in the amount of \$15,048.22, Highway vouchers #119V-131V in the amount of \$15,872.80, Water vouchers #136WD-151WD in the amount of \$13,003.86, Capital vouchers #26M-29M in the amount of \$4,109.53 and Summer Bash vouchers #30SU-33SU in the amount of \$1,137.52 were reviewed and ordered paid.

Moved by Councilman O'Keefe, seconded by Councilman Moulton and duly carried to adjourn the regular meeting at 9:20pm.

Respectfully submitted,

Joanne Cameron

REGULAR MEETING OF THE LOUISVILLE TOWN BOARD
TOWN OF LOUISVILLE, NEW YORK
SEPTEMBER 13, 2017; 6:30PM

Town Clerk